

**Fountain Hills PTO
Executive Committee Meeting
May 20, 2014**

PRESENT: Tara Lamar, Ken Brande, Melissa Greenlee, Dwight Johnson, Karen Pedersen, Jill Reed, Lisa Meyers, Kristy Coup, Omar Vargas, Lauren Vargas and LeAnn Buckley

ABSENT: Nicole Perkins and Rosemarie Barker

The meeting was called to order by Tara Lamar at 9:00 a.m. in the Conference Room at Fountain Hills Unified School District Office.

APPROVAL OF MINUTES: There was a motion to approve the April 22, 2014 minutes. The motion was seconded and passed.

OLD BUSINESS

Website: School Web Masters would charge \$1,100 to redesign our website. It would look similar to the High School's site. It was discussed that the site is not very user friendly and updates have to be done by School Web Masters with a turnaround time of 24 hours. School Masters annual maintenance fee is \$390. Nicci Irvine w/ KETTZ5 gave us a proposal to redesign our website at a cost of \$950. We would be able to post our own updates and run the site by ourselves. KETTZ5 has a quarterly maintenance fee of \$300 but we aren't sure what is included in that fee. A motion to approve the use of KETTZ5 services was made with the following contingencies: we keep our current domain name, quarterly maintenance is not required and to find out the cost to host with Go Daddy.

Yearbook: All yearbooks have been delivered. The final invoice was submitted. We negotiated with Jostens the price for next year at \$15.63 per yearbook which includes a square back spine and pages for signing. A motion was made to approve using Jostens next year. The motion was seconded and passed.

Student School Supplies: Four Peaks administration supplied the school supply list and the teacher made some revisions. The 5th grade Honors class a few additional supplies. The list was submitted and approved. We will need to sell 100 kits. A+ has been very helpful and accommodating for us. The kits should arrive the last week of July.

NEW BUSINESS

PTO Shirts: Prices were discounted to get rid of inventory. There was a loss of \$273. In order to avoid a huge surplus of inventory at the end of the year, it was suggested for individuals to do online ordering possibly through booster.com. Historically when we've used online ordering sales go down. Several local companies were mentioned as possibilities to print our shirts. More information is needed on the shirts. Rosemarie will spearhead the project.

Calendar of Board Meetings for 2014/15: The calendar was passed out and the date for the August meeting was changed to August 12th

Mrs. Meehan Farewell: There will be a “surprise” assembly tomorrow. The kids will sing 2 songs for her. The governing Board of Education and the Newspaper were invited.

Teacher Certificates: We would like to offer \$200 to each teacher, pre-school – 8th grade, for school class supplies. The cost should be around \$20,000. A motion to continue giving the certificates was made. The motion was seconded and passed.

OPEN DISCUSSION

Mrs. Meehan wrote a very nice letter about how successful the homework lab has been.

TREASURER’S REPORT

Balance is \$73,871 less the Jostens invoice for yearbooks.

VP REPORTS

McDowell Mountain

Request for Funds – Kindergarten team - \$525 for Scholastic “Lets Find Out” Magazine subscription

Mrs. Meehan - \$1,200 each semester for a total of \$2,400 to staff the homework lab with a minimum of 75 students

Jennifer Harley - \$970.84 to purchase Lego learning based story start core set and software for 26-28 students

Site Council- none

Four Peaks

Request for Funds – none

Site Council –Aims went very well. The mission statement was consolidated to one sentence.

Middle School

Request for Funds – none

Site Council – none

Motion to approve for kindergarten - passed

Motion to approve Mrs. Meehan - passed.

Motion to approve Jennifer Harley – passed

No further business was brought before the Board and the meeting was adjourned at 10:25 a.m. The next PTO Board meeting will take place in the Conference Room at the Fountain Hills Unified School District Office at 9:00 a.m. on Tuesday, August 12, 2014.

Respectfully Submitted,
Kristy Coup
PTO Board, Secretary

**Update: KETTZ5 Designs approved to redesign website with the following contingencies removed: domain name kept, no quarterly maintenance required & cost of GoDaddy hosting confirmed.